ALMELEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Held on Wednesday 14th November 2018 at 7.30pm in Almeley Village Hall

Present: Councillors: Liz Tucker (Chair), James Edwards, Bee Held, Martin Skyrme, Allan Payne, Barry Hall and John Hope.

In attendance: Emma Thomas – Clerk

Public: 6

1. **To receive apologies for absence**
   None – all Councillors were present.

2. **To receive declarations of interest and written requests for dispensation**
   Cllr Allan Payne declared a DPI against item 5.6 and signed the Register of Interest Book.

3. **To approve the minutes of the previous meetings – 12th September and 10th October 2018**
   It was RESOLVED to approve both sets of minutes and they were signed by the Chair.

4. **Open session**
   - **4.1 To receive a report on Herefordshire Council matters from Ward Cllr Roger Phillips**
     Cllr Phillips had sent his apologies and was not present.
   - **4.2 To receive views of local residents on parish matters**
     The following matters were raised:
     - Concern was raised about the possibility of a planning application for a chicken house being in the pipeline.
     - The salt bin on Logaston Road had not been refilled – *the clerk AGREED to log it.*
     - The two missing signs at either end of Woonton had still not been erected – *the clerk AGREED to follow this up.*
     - Welsh Water are changing their easement along the non-adopted road – Ashcroft.

5. **Finance**
   - **5.1 To note November bank balance and finance report and sign both. – Appendix 1**
     The clerk REPORTED that spend against budget was in line with expectation and that finances were healthy. The report was APPROVED and the report and bank statement s were signed as evidence of budget monitoring and bank reconciliation.

Cllr. Allan Payne left the room.

- **5.2 To consider the clerks expenses £154.65 – previously circulated – incl annual home allowance**
- **5.3 To consider the clerks salary – October and November**
- **5.4 To consider invoice from Village Hall for Fun Evening £18**
- **5.5 To consider invoice from Hoople for NDP address list £27.60**
- **5.6 To consider invoice from A & S Payne for Mowing of common and war memorial £800**

  It was RESOLVED to approve all the above invoices for payment and the cheques were signed.

Cllr Allan Payne rejoined the meeting.

- **5.7 To consider the 2019-20 draft budget and precept – Appendix 2**
  The clerk explained the budget by looking and each expenditure area. It was RESOLVED to accept the draft as it stood but to defer approval until January when highway speed measure costs had been received.

- **5.8 To consider further funding from the Parish Council for a "fun Evening" for all.**
  It was RESOLVED to defer this item until the January meeting.

6. **Planning –**
   - **6.1 183753 - Stocks Engineering, Forge Garage, Woonton, Hereford, Herefordshire HR3 6QN**
     Proposed steel portal framed extension.
     It was RESOLVED to support this application.
   - **6.2 183607 - Almeley Primary School, Almeley, Hereford, Herefordshire HR3 6LH**
     Proposed construction of double classroom building, removal of existing mobile classroom and external landscaping and fencing.

12/18

It was RESOLVED to support this application with the following conditions -
- The hedgerow and trees are protected
- Thought is given to reducing the speed limit through the village during school drop-off and pick-up hours to 20mph - with clear signage/flashing lights indicating so. There is also at present no sign indicating that there is a school there.
- Adequate measures are put in place for cars to park - at present they simply park on the common which is destroying it.

6.3 183194 - Glynfield Barn, Woonton, Hereford, Herefordshire HR3 6QR
The proposed erection of a steel framed building for servicing vehicles (use class B2) and the change of use of an existing steel framed portal framed building for storage use (use class B8) in connection with Wye Bobcat Services. Additional works to include new planting, hardstanding and infiltration basin.
It was RESOLVED to support this application.

7. NDP –

7.1 To receive an update on the consultation at Regulation 16 and next steps
The clerk REPORTED that the examination had yet to begin but would hopefully be soon.

8. Parish Maintenance

8.1 To consider any lengthsman or footpaths jobs that need undertaking.
The clerk REQUESTED that councillors bring any footpath works needed to the January meeting so that she could claim the P3 grant money before the end of the financial year. Cllr Allan Payne REPORTED that some works had been completed and he would raise an invoice.

8.2 To consider any highways issue that needs reporting
A large pothole has appeared at the end of the driveway to "Crooked Oak". The clerk AGREED to log it.

9. To consider speeding issues in Woonton and Almeley
The clerk REPORTED that she had had feedback on the speeding issues in the parishes from parishioners and would take their thoughts to her meeting with Balfour Beatty on the 21st November. This will be reported on in January.

10. To consider the installation of ground source heat pumps in the housing association properties in Almeley.
The clerk REPORTED that she had emailed StoneWater regarding the noise and disturbance caused by this installation but had had no response as yet.

11. To consider an update on a notice board
The clerk REPORTED that notice boards would be upwards of £500. It was RESOLVED to not pursue this further at present.

12. To consider the telephone box contract.
It was RESOLVED that the clerk find out whether it would be possible to sell the telephone boxes, and maintenance detail for discussion at the January meeting.

13. To consider the Travellers Sites Development Plan Document – Additional Sites Consultation
www.herefordshire.gov.uk/traveller-sites-consultation
It was RESOLVED to make no comment.

14. To consider "Outstanding Updates and Actions Sheet
There were no outstanding actions. The following planning table was NOTED.

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
10/10/18 5.2	183401	Land at Lower Wootton Farm, Almeley, Upgrading of existing 11kv overhead line to 3 Phase	Object	No objection
10/10/18 5.1	183424	6 Mountain View, Almeley, HR3 6NG Tree works	Support	Tree works can proceed
12/09/18 6.1	182604	Bridge Farm, Almeley, HR3 6LD Proposed roof over an existing muck store	Support	Approved
11/06/18 5.1	181472/181474	Barn at Logaston Common Farm, Logaston, Woonton, HR3 6QJ Proposed change of use of barn to form ancillary letting accommodation	Support	Awaited

15. To consider agenda items for next meeting – no discussion
Councillors were REQUESTED to contact the clerk.

16. **To note date of next scheduled meeting – 9th January 2019**
    Noted

A resolution was passed to exclude the public from the following confidential item – employment matters

17. **To consider the clerk's annual review**
    It was REPORTED that he clerk had successfully completed her Annual Review and the council were happy with the standard of work. It was RESOLVED to look at her salary in May 2019.

The meeting ended at 20.45

Signed: _____ **Dated:** 9th Jan 2019

Meeting Dates 2019 - All meetings are held in Almeley Village Hall and start at 7.30pm unless otherwise stated.

9th January 2019
13th March 2019
8th May 2019 – to include Annual Parish Meeting – 7pm start
10th July 2019
11th September 2019
13th November 2019