ALMELEY PARISH COUNCIL
Minutes of the Meeting of the Parish Council
Held on Wednesday 10th July 2019 at 7.30pm in Almeley Village Hall

Present: Councillors: Liz Tucker (Chair), Bee Held, Allan Payne, Andy Cross, Martin Skyrme, Michael Handley and Barry Hall.

In attendance: Emma Thomas – Clerk and Ward Cllr Graham Jones

Public: 4

1. **To receive apologies for absence**
   None – all present.

2. **To receive declarations of interest and written requests for dispensation**
   None

3. **To approve the minutes of the previous meeting – 8th May and 17th June 2019**
   The minutes were APPROVED and duly signed by the Chair.

4. **To consider any issues arising from the Annual Parish Meeting and approve the minutes of the meeting held on the 8th May 2019**
   The minutes were APPROVED and duly signed by the Chair – there were no matters arising.

5. **Open session**
   5.1 To receive a report on Herefordshire Council matters from Ward Cllr Graham Jones
   The report included the following items:
   - There has still only been one Council Meeting – the next one is on the 12th July 2019.
   - The Southern Link Road of the bypass has had enabling works started but has yet to be passed.
   - The Western Bypass has yet to be passed and may be many months before it is.
   - A discussion will be taking place over s106 monies and the Community Infrastructure Levy.

   5.2 To receive views of local residents on parish matters
   The following issues were raised:
   - The wobbly drains in Woonton have been fixed.
   - The telegraph pole in Woonton has been mended and wifi speeds have increased as a result.
   - Parking on the Common remains an issue.
   - The gravel needs sweeping off the highway by Kymin Lane. A near miss was witnessed recently on account of this.
   - A large camouflage barrier has been erected near Upcott Pool. Can this please be taken down?

6. **Finance**
   6.1 To note July bank balance and finance report and sign both. – Appendix 1
   The Clerk REPORTED that payments and receipts were as expected and spend was as anticipated. The report was APPROVED and duly signed by the Chair, along with the bank statements, as evidence of budget monitoring and bank reconciliation.

   6.2 To consider the clerks expenses £85.73 – previously circulated
   6.3 To consider the clerks salary – July
   6.4 To consider invoice from John Crippin for NDP printing £99
   The above invoices were APPROVED for payment and the cheques were signed.

7. Planning

7.1 To note application determined by Herefordshire Council

The following table was NOTED:

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
08/05/19 11.1	190454	**The House Pooh Corner, Almeley, Hereford, HR3 6PU** Proposed demolition of corrugated iron roofed shed and polycarbonate lean-to. Construction of a single storey building. External PV insulation to existing brick and block walls clad with Douglas Fir feather edge boards, local product. Replace external joinery with traditional flush casement windows and doors	Support	Planning permission not required
08/05/19 11.2	190681	**Land at Stone Farm, Woonton, Nr Almeley, Herefordshire** Proposed new detached dwelling with approved type of non mains waste drainage package treatment plant. Temporary placing of mobile home on application site for duration building works for new dwelling	Object	Withdrawn

It was NOTED that planning application 184193 was not listed in the table but had been refused.

7.2 To note support of application 191513 agreed between meetings as per planning policy.

NOTED

8. NDP

8.1 To note the result of the NDP Referendum held 30th May 2019

It was NOTED that 81.8% of parishioners who voted said "Yes" to the NDP and 18.2% "No". 41.42% of parishioners turned out to vote. As of the 5th July 2019 the Almeley NDP is officially "MADE" and constitutes a legal planning document.

8.2 To consider the NDP notice boards

It was RESOLVED that the notice boards that had been purchased for the NDP consultations, should be made available to the wider community for a donation to the village hall. It was AGREED that the clerk would contact the village hall to check that they could be stored there and that they would be happy organising the lending out of the boards if required. It was AGREED that the clerk would then put an advert in the Offa Tree News.

9. Parish Maintenance

9.1 To consider any lengthsman tenders received.

It was NOTED that no tenders had been received although interest had been expressed. The expected role of the lengthsman was AGREED as follows:

- To undertake a general maintenance programme of the following items:
  - Pick up litter
  - Clear storm drains
  - Check footpaths
  - Keep road signs clear
  - Clear weeds from the gutter
  - Strim the visibility splays
  - Keep benches maintained.

The budget allows for approximately 1 day a month – dependant on hourly rate, plus a small contingency for extra works in the winter months.

It was resolved that the clerk should advertise the post in the Offa Tree News and email posters for displaying on the parish notice boards.

9.2 To consider any lengthsman or footpaths jobs that need undertaking.

None

9.3 To consider any highways issue that needs reporting

The following issues were raised for reporting:

- The gully by the school needs clearing
- The plants hanging over the wall at Wenetune need trimming.

10. To consider speeding issues in Woonton and Almeley

The clerk REPORTED that an email had been received highlighting the concerns of residents with regard to speeding in Woonton. As agreed in the meeting of the 9th July 2019 – item 9, parishioners Paul and Sandra Charles were REQUESTED to report on the plan they have devised. This plan from the Lyonshall direction included the following:

- Move the 40mph sign out in line with the Woonton sign.
- Change the current 40mph signs to reflective ones on yellow backing boards with the National Speed Limit signs on the reverse.
- Leading up to the signs towards Woonton, have 17 pairs of "dragons teeth" and red markings on either side of the eastbound carriageway. A photographic example of dragons teeth leading up to the sign envisaged and a speed limit roundel on the road was circulated amongst the parish council members – see below.



From the other end:

- Change the current 40mph signs to reflective ones on a yellow backing board with the national speed limit signs on the reverse.
- Leading up to the 40mph sign towards Woonton , have 17 pairs of "dragons teeth" and red markings on either side of the highway.
- Have a 40mph roundel painted on the highway on a red-painted strip alongside speed limit terminal signs.

It was NOTED that Winforton had recently had similar work completed using s106 monies. It was AGREED that the clerk contact Yvonne Coleman to ask if any s106 monies are available to Almeley. It was NOTED that Norton Canon were possibly looking for a parish to share SID's with. It was AGREED that the clerk should contact them.

It was RESOLVED that the clerk would submit two TRO's – one in line with the detail listed above and the second to request that the 40mph limit be reduced to 30mph.

11. To consider parking at the school and village hall.

The clerk read the correspondence received from the Head teacher. It was RESOLVED that the school look at a "drop-off system" to help alleviate congestion and parking issues by the school.

12. To consider the recent arrival of a caravan on the Common

It was REPORTED that a caravan had parked on the Common for a brief time. Although it was no longer there, it was RESOLVED that the clerk should write to Stonewater Housing Association that deals with the property involved to complain about the noise, number of cars parked, caravan and number of people living at the property.

It was NOTED that the properties should be for the use of local people in need.

13. To consider a parish litter pick

It was NOTED that the Pathfinders undertake a full Parish litter pick in the Spring. It was RESOLVED that the clerk should put a note in the Offa Tree News reminding parishioners of the need to pick up their litter. It was further AGREED that the clerk would request that the school put a bin outside the premises.

14. To consider the costs of installing an automatic winding mechanism for the church clock.

The quote from Smiths of Derby for £7000 was NOTED. It was RESOLVED that the Chair would talk to the Church Warden about the possibility of raising grant money for this work.

15. **To consider the War Memorial cost of replacement quote and consider altering the insurance schedule to accommodate this.**
The clerk REPORTED that she had been unable to find a stonemason to give a quote. It was RESOLVED that Cllrs would ask local companies. The clerk REPORTED that she had received the following information regarding ownership of the memorial land.
    - The PC owns two pieces of land.
    - 1 - the piece where the pump is. Before mains water arrived in the village, people relied on wells and the pump for water. After the water arrived, the pump was sealed. It has become a feature of the village.
    - 2 - the land where the war memorial is was bequeathed to the PC in perpetuity by Lady Foley to mark the end of WW1. Casualties' names were recorded, followed by those from WW2. Both sites are insured.

16. **To consider "Outstanding Updates and Actions Sheet**
None

17. **To consider agenda items for next meeting – no discussion**
None

18. **To note date of next scheduled meeting – 11th September 2019**
NOTED

The meeting closed at 9.15pm

Signed: [redacted] Dated: 11-9-19