APC/AGG Meeting Notes

6th February 2023

Attendees: Dave, Joe, Frank, Jon

Apologies: Rose, Andy

Part A – Group Ways of Working

1 APC aims in setting up the group were reconfirmed:

a. important community agenda, opportunity to work collaboratively with AGG, bring a focus to achieve this.

2 AGG aims also reconfirmed:

a. action-focused advisory and support group to APC, getting people together.

3 Terms of Reference and Admin

a. Dave to be group Chairman, Jon to be Secretary.
b. Decisions should be made by consensus with both parties in agreement.
c. Progress will be reported to APC at each meeting of the council. Once a plan has been written this can be the basis of the report.
d. The group will use the Terms of Reference provided by Emma with minor amendments – see attached.

4 Common Statement of Group Aims

a. It is proposed that the group statement of purpose will be the Terms of Reference initially, subject to sign off by APC at the next council meeting.
b. To be publicised on a village hall noticeboard if possible and the Offa Tree news.

5 APC Budget and Funding Application

a. APC to consider establishing a budget line in the 2023/24 budget to meet the agreed Climate and Ecological Emergency Declaration.
b. AGG is preparing a bid submission to APC for a community grant in 2023/24.

6 AOB for Ways of Working

a. The group hope that Emma may be able to lead/support on fundraising given her past experience.
b. A communication plan will need to be developed in due course.

Part B – Initial Workstreams

7 Identified Actions

a. Develop a consultation document.
b. Construct a more detailed action plan: what/when/how/by whom/cost for the Parish and (if helpful) for individuals.
c. Hold an open community meeting led by the working group.

8 Initial Actions

a. **Dave** to contact Eardisland Green Group to get a good example of a home action plan.
b. **Frank** to download and share good examples of rural action plans.

9 Date of Next Meeting: Monday 13th February, 2pm, Dave and Vanessa's house.