Environmental Working Group Meeting Notes
23rd May 2023

Attendees: Dave, Rose, Joe, Colin, Andy, Jon

Apologies: Frank

The notes of the last meeting (11th April 2023) were agreed, and the actions were noted to have been completed.

1 Organisation

- It was noted that Colin was taking over from Jon as an APC representative.
- Dave will continue to chair the group and Andy will take over as note taker.

2 2023 Action Plan

- The group confirmed that the intention remained to develop a climate action plan aligned to an APC Environment and Sustainability Policy and based on community consultation around priorities.
- There was a discussion around measuring increase in interest from the local community to track performance.
- The ideal deadline for the producing a costed action plan was November to bring it in to line with the council's budget setting process.
- we agreed the flyer should be delivered a few days before the fete so we need to understand the printing/delivery timescale to ensure final copy approved and order placed accordingly
- *Action: **Jon** to check with Emma based on recent similar experience*

3 Expenses Approval

- It was confirmed that APC has a budget line for the group's work.
- The process for spending would be through Emma who would place orders etc.

4 Documentation Review

- Thanks were offered to Dave for drafting the Environment and Sustainability Policy. Several amends were agreed: softening paras 4a, 4b; and the table should separate 'food' into food choices and food security.
- It was noted that Parish Councillors would need to approve theEnvironment and Sustainability Policy.
- *Action: **Dave** to make the necessary changes and recirculate for final approval.*

- Thanks were also offered to Dave for drafting the flyer which was agreed with the small amendment of 'the' in front of Bells on the second page.

- *Action: **Dave** to make the necessary changes and send to Colin for support in design.*
- *Action: **Jon** to speak to Emma to confirm that she would arrange for distribution to the whole parish.*

5 Environmental Awareness Building

- It was agreed that the group would watch the programme in the link below to allow a common understanding across the group on key issues.

https://www.bbc.co.uk/iplayer/episode/m00049b1/climate-change-the-facts

6 AOB

- The group agreed that it would be a good idea for APC to have a stall at the summer fête to display general Council information and the EWG work and priorities. Completed flyers can be returned to this stall in addition to other venues and online.
- *Action: **Jon**to ask Emma to advise on what range of grants could be available to show some quick wins if anything can be readily identified as worth doing/applying for*

7 DONM: 20th June, 7pm, in The Bells.