

ALMELEY PARISH COUNCIL

**Parish Councillors are summoned to attend an Extraordinary Meeting
of the Parish Council at 19.00 on Wednesday 18th October 2023 at
Almeley Village Hall**

A G E N D A

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest & written dispensation requests.**
- 3. To consider a resolution to exclude the public from the following confidential employment item.**
- 4. Employment Matters**
 - 4.1 To receive the recommendation of the Interview Panel for the post of Clerk/RFO.
 - 4.2 To consider key aspects in the draft contract of employment:
 - 4.2.1 Hours per week.
 - 4.2.2 Salary Scale.
 - 4.2.3 Commencement of employment.
 - 4.3 To consider HALC invoice for recruitment support @ £220 + VAT.
- 5. To note date of next schedule meeting.**

Jon Argent ... Chairman

13-10-23