

ALMELEY PARISH COUNCIL
Councillors are summoned to attend the meeting of the Parish Council
On Wednesday 8th November 2023
To be held at Almeley Village Hall at 7.00pm

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written requests for dispensation**
- 3. To approve the minutes of the previous meeting – 21st September 2023**
- 4. Open session**
 - 4.1** To receive a report on Herefordshire Council matters from Ward Cllr Robert Highfield
 - 4.2** To receive views of local residents on parish matters
- 5. Finance**
 - 5.1** To note the November bank balance finance report and sign both. – Appendix 1
 - 5.2** To consider the following invoices for payment
 - 5.2.1** Out-going Clerk's final salary
 - 5.2.2** Out-going Clerk's final expenses £4.50 previously circulated
 - 5.2.3** Defibrillator pads £79.14
 - 5.3** To consider requests for the remaining sum of donations left for this financial year £1620
 - 5.4** To consider the draft budget and precept for 2024-25
- 6. Planning**
 - 6.1** To note applications determined by Herefordshire Council – table attached.
 - 6.2** To consider the following planning applications for determination by Herefordshire Council
 - 6.3** To consider an update on formulating a Community Plan from the working group and next steps
- 7. Commons**
 - 7.1** To consider an update on obtaining ownership of commons from Herefordshire Council
- 8. To consider becoming a Talk Community Hub and or running a Warm Space event.**
- 9. Parish Maintenance**
 - 9.1** To consider any lengthsman or footpath jobs that need undertaking.
 - 9.2** To consider an update on the repair of Woonton Spring and next steps
 - 9.3** To consider the quotes to clean the war memorial
 - 9.4** To consider the lengthsman and mowing contract tenders for 2024-25
- 10. Highways and Footpaths**
 - 10.1** To consider any highways or footpaths issues that needs reporting
 - 10.2** To consider an update on siting a SID at Bells Orchard
 - 10.3** To consider an update on joining the Safer Village Initiative
 - 10.4** To consider verge-cutting in 2024
- 11. Environment**
 - 11.1** To receive an update from the Environment Working Group – including the meeting notes
- 12. Community Group Updates**
 - 12.1** To note the update from the Almeley Green Group
- 13. To note any Urgent Decisions made between meetings**
- 14. Correspondence**
- 15. To consider agenda items for next meeting – no discussion**
- 16. To note date of next scheduled meeting – 8th November 2023 at Almeley Village Hall**

A resolution may be passed to exclude the press and public from the following confidential item

17. To consider an update on recruiting a new clerk

XXXX - Clerk to Almeley Parish Council

3rd November 2023

Planning

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
21.09.23	232485	Land to the north of West View, Almeley, HR3 6LQ Outline planning application with all matters bar access reserved for the erection of up to seven dwellings.	Support	Awaited
21.09.23	232493	Woonton Farm, Woonton, Herefordshire, Application for variation of condition 2 following grant of planning permission 203683 (Proposed erection of 5 dwellings and associated garaging and parking) - minor amendments to garage and utility room window on Plot 3 and garage on plot 5 to accommodate self builders requirements.	Support	Awaited