

ALMELEY PARISH COUNCIL
Councillors are summoned to attend the meeting of the Parish Council
On Wednesday 19th March 2025
To be held at Almeley Village Hall at 7:00pm

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written requests for dispensation**
- 3. To approve the minutes of the previous meeting – 26th February 2025**
- 4. Open session**
 - 4.1 To receive a report on Herefordshire Council matters from Ward Cllr Robert Highfield
 - 4.2 To receive views of local residents on parish matters
- 5. Finance**
 - 5.1 To note the February bank balance finance report and sign – Appendix 1
 - 5.2 To note updated budget spreadsheet
 - 5.3 To note the following payments made under Clerks Delegated Authority (Finance Regulations item 5.5):
 - 5.3.1 Clerks salary for January and February 2025
 - 5.3.2 Paul Wragg (cleaning of notice boards) £30.00
 - 5.3.3 HMRC P32 December £101.10
 - 5.3.4 Pro-Fit Energy £9303.75
 - 5.3.5 Pro-Fit Energy £3101.25
 - 5.3.6 Stanton King (Roof survey) £1140.00
 - 5.3.7 Steve Wragg (welding rods) £20.00
 - 5.3.7 HMRC P32 January £101.10
 - 5.4 To consider the following for payment:
 - 5.4.1 Clerks salary for March 2025
 - 5.4.2 Clerks expenses (previously circulated)
 - 5.4.3 D C Gardening Services – Inv SI-2124 £60.00 (Schedule of works previously circulated)
 - 5.4.4 D C Gardening Services – Inv SI-2123 £2400.00 (drainage grant)
 - 5.4.5 AWQM – Hire of Prichard Room - £45.00
 - 5.4.6 Almeley Village Hall – Inv 280 – Hall hire for 2025 - £138.00

6. Planning

- 6.1 **P250547/FH – Full Householder. Church House, Almeley HR3 6LD.** Reinstatement of window on frontage elevation, removal of redundant chimney, replacement render and associated works for thermal upgrade of the property, addition of ASHP and solar PV panels on outhouse to the rear of the property
- 6.2 **250619/K – Works to trees in a conservation area. Malt House, Almeley HR3 6PY.** Proposed removal of Silver Poplar tree, which is dropping branches, roots are problematic and tree should not be so close to a building.
- 6.3 **P250485/XA2 – PP – Approval of details reserved by condition. Land at Upper Wootton, Almeley HR3 6PX.** Application for approval of details reserved by conditions 3, 4, 5 & 10 of planning permission 241306.
Herefordshire Council are not accepting comments for this application.

7. Parish Maintenance

- 7.1 To consider any lengthsman issues that needs reporting
- 7.2 To consider lengthsman tenders for 2025/26
- 7.3 To consider placement of Safer Parish signage

8. Environment

- 8.1 To receive a report from the **Environmental Working Group** including progress on the solar project

9. Highways and Footpaths

- 9.1 To consider any highways or footpaths issues that needs reporting
- 9.2 To receive update on Footpath Officer role

10. Community Group Updates

- 10.1 To receive an update on the plan including the potential for a children's play area

11. Councillor and Clerk recruitment

- 11.1 To receive an update on recruitment for both roles
- 11.2 To review amendment to Standing Orders to include Co-Option written ballot

12. To note any Urgent Decisions made between meetings

13. Correspondence

14. To consider agenda items for next meeting

Table 1 - Planning

Application	Details	Parish Council Decision	Hereford Council Decision
P250205/F	Land North of Spearmarsh House, Almeley. Proposed erection of one self-build four bedroom dwelling and garage	Objected	
250250	Station Farm, Almeley. Change of use of four agricultural buildings at Station Farm to five dwellings	Objected	